

# Sudbury Parish Council Meeting

---

Rachel Male, Clerk and RFO

2 The Cottages, Bakers Lane, Doveridge, Ashbourne, Derbyshire, DE6 5LA

Tel: 07976 230669 Email: [sudburyparish@aol.com](mailto:sudburyparish@aol.com)

## **Minutes of the Parish Council Meeting held at 7.30pm, Monday 15th July 2019**

**Present:** Cllr. West, Cllr. T. Harvey, Cllr. Ingram, Cllr. Beeston, Cllr. S. Harvey, Cllr. Allison and Cllr. Bull.

### **01.07.19 To receive apologies for absence**

No apologies received, all Councillors present.

### **02.07.19 Variation of Order of Business**

Item 9. Brought forward.

### **Parish Councillor Vacancy**

#### **(a) Co-option**

Cllr. West proposed that Brice Bozier be co-opted as Parish Councillor, this was seconded by Cllr. T. Harvey, with all Councillors voting in favour Cllr. Bozier signed their declaration of office form and joined the meeting.

### **03.07.19 Declaration of Members Interests**

There was no declaration of interests made.

### **04.07.19 Public Speaking**

There were no members of the public present.

### **05.07.19 Approve Minutes of the Meeting of the Parish Council held on the 10th June 2019**

The minutes of the extra-ordinary Parish Council meeting held on Monday 10th June were proposed by Cllr. T. Harvey, seconded by Cllr. Ingram and then signed by the Chairman Cllr. West.

### **06.07.19 Chairman's Report**

Cllr. West welcomed everyone to the meeting and outlined the business for the evening.

## **07.07.19 Report from the Clerk on on-going matters**

### PCSO Update

Our local PCSO, Sue Lester was unable to attend this evening however she provided an update with the issues Sudbury has; Shed break ins and theft of fuel from the lorries parked up on the main road. She will keep us up to date with any other further developments.

### Councillor Training

The Clerk informed Councillors of the next available Councillor Essential Training with a view to book all new Councillors on ASAP.

## **08.07.19 Village Reports:**

### (a) Football Field, Pavilion, Mowing

Mowing Contract – Clerk to email contact details to Cllr. Ingram in case contact is required and Clerk is unavailable. No other issues to report.

Pavilion and Lease for playing field – meetings are continuing between Councillors and the National Trust, any progression will be updated at each bi-monthly meeting. An update following our last meeting where we were asked our thoughts on the re-siting of the playing field, the Clerk informed the National Trust this was not something we would support, they have replied thanking us for our views. Nikki Kirby (General Manager) will pick this up again with the Estate Manager, Rachel Walker along with Cllr's West and Ingram in the coming weeks to find a way forward which preserves the traditions of the Village.

### (b) Bus Stops and Bus Route

Repair of the Main Road bus stop. Insurance Excess is £250 and the following options are available to us.

Sudbury, Main Road opp A50 subway (Stop No. 1000DSMR5216)

1 Panel at 1200x2000mm in polycarbonate with yellow vision dots : £342 + VAT

OR

1 Panel at 1200x2000mm in glass with yellow vision dots : £478 + VAT

It was agreed that we would go with a replacement of polycarbonate. This was proposed by Cllr. T. Harvey and seconded by Cllr. S. Harvey. It was RESOLVED the Clerk would go ahead and claim on our insurance.

### (c) Website

No issues to report.

### (d) Highways Report

Old Road – extremely overgrown. It was RESOLVED that the Clerk would visit the area and find out who's land it is.

New Signage – it was RESOLVED a couple of months ago that the current pedestrian signage outside the hall would be changed by the Council – this has not been completed as yet. It was RESOLVED that the Clerk would contact Highways again.

(e) Public Footpaths and Rights of Way

Pavements along Main Road have been reported as being heavily coated in moss. It was RESOLVED the Clerk would investigate if there is anything the Parish Council can do.

(f) Parish Rooms

The hedge along the Path from the Road to the building has now been cut.

No other issues raised.

(g) National Trust

Nikki Kirby reported that there had been a break in at the on site shop recently, thankfully nothing was taken.

Nikki also report that the Parish Church sign has been ordered recently and as soon as it arrives it will be put up.

They have had conversations with the Church regarding parking and this now seems to resolved with the Trust offering car parking at their site and the mobility vehicle if requested in advance.

The re-locating of the car park sign is being looked into and they will do everything they possibly can however they are very restricted as they can not obstruct the highway in any way.

(h) Sudbury Estate

Vernon Arms – The Estate informed us that there is no update on this as present.

Village Advertising signs – it was RESOLVED the Clerk would write to them asking when they will be updated and if the Pre School could be added.

(i) Gasworks

The Phase 1 submission has been successful, Phase 2 will be submitted in August which we should hear if successful by November. Work is currently underway by an Archaeological Research company who are undertaking targeted trenching to ensure there are no prehistoric and or Romano British remains on the site.

(j) Fly-tipping

There has been a large amount of soil and concrete dumped on the verge leading to Doveridge. It has been reported it was RESOLVED that the Clerk would chase to have it removed as soon as possible.

## 09.07.19 Parish Councillor Vacancy

Item moved to Variation of Business 02.07.19

## 10.07.19 Derbyshire Association of Local Councils Circulars

Circular 8 2019 - AGM & Excellence Awards 22 October - Exec Comm. Nominations - Finance, exercise of public rights - Permitted dev. law change - 'More than a pub' campaign - Legal brief Data Prot fees - Hathersage PC - CiLCA fee **EMAILED 14.06.2019**

Circ 09-2019- DALC - Neighbourhood Plan Process - DET Funding Scheme - Secret Ballots - NALC Lobby for Financial Services Ombudsman to cover local councils - Public Sector Bodies regs - Guidance on naming individuals in minutes - Training of Councillors **EMAILED 15.07.2019**

## 11.07.19 Finance

### (a) Payments made

23.05.19	David Bennett, Gibb Lane Car Park	=	£1140.00
23.05.19	Came & Company, Annual Insurance	=	£647.69
24.05.19	Rachel Male, stationery	=	£5.90
30.05.19	Stuart Lymer, removal of glass at bus stop and hedge cutting	=	£30.00
31.05.19	Rachel Male, Clerk Salary	=	£196.09
10.06.19	Brian Wood, Internal Audit	=	£77.50
10.06.19	Rachel Male, Ink	=	£12.99
10.06.19	SJL Landscapes, field mowing	=	£192.00
28.06.19	Rachel Male, Office Chair	=	£35.00
28.06.19	D. West, fuel for Sudbury Park mowing	=	£74.05
28.06.19	Rachel Male, Clerk Salary	=	£147.24

These payments were authorised by email with the Chair and Vice chair at the time of the payments being made.

### (b) Income

24.05.19	Dove River Practice, contribution towards Gibb Lane Car Park & annual rent	=	£1275.00
28.06.19	Balance from Natwest Bank Account	=	£0.09
28.06.19	Balance from Natwest Bank Account	=	£0.09

### (c) 2019/2020 Budget Appraisal

Cllr. West and Cllr. Harvey signed the bank statement dated between 20/05/2019-15/07/2019. The Clerk handed out the budget appraisal for this financial year and was signed by the Chair and Vice Chair.

The Clerks pay slips for May and June were also signed.

### **12.07.19 Financial Regulations, Standing Orders and Asset Register**

The Asset Register was signed off as a true and accurate record. Proposed by Cllr. T. Harvey and seconded by Cllr. West.

A full review of policies and the register will now take place twice a year in the September and March meetings.

### **13.07.19 To consider Planning Applications / Decisions**

#### Applications

No new applications received.

#### Decisions

19/00422/LBALT – Sudbury Hall, Main Road, Sudbury – fire compartmentation to lift shaft –  
**GRANTED WITH CONDITIONS 04/06/2019**

### **14.07.19 Correspondence**

No correspondence received.

**Meeting closed: 21.00**