

Sudbury Parish Council Meeting

Rachel Male, Clerk and RFO

2 The Cottages, Bakers Lane, Doveridge, Ashbourne, Derbyshire, DE6 5LA

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Minutes of the Parish Council Meeting held at 7.30pm, Monday 20th May 2020 held by video conference

The imposition of no public meetings during the Covid 19 crisis means that the Parish Council cannot function as normal. However, there are statutory duties that have to be carried out. Therefore, the councillors will meet 'virtually' to make decisions on items on an agenda that would have been made in a public meeting until such a time as restrictions are lifted.

Present: Cllr. West, Cllr. T. Harvey, Cllr. Ingram, Cllr. S. Harvey, Cllr. Beeston, Cllr. Bozier and Cllr. Allison (DDDC)

01.05.20 To receive apologies for absence

Apologies were received from Cllr. Bull (DCC).

02.05.20 Variation of Order of Business

No variation of business.

03.05.20 Declaration of Members Interests

Cllrs. West, T. Harvey, S Harvey and Bozier declared a personal interest in agenda item 8. (j) Gasworks (Cllr's T. Harvey and Bozier being trustees).

Cllr. Ingram declared a personal interest in agenda item 8. (a) Football field, pavilion and mowing.

Cllr. Beeston declared a personal interest in agenda item 14. To consider Planning Applications/Decisions

04.05.20 Public Speaking

No members of the public were present.

05.05.20 Approve Minutes of the Meeting of the Parish Council held on the 16th March 2020

The minutes of the bi-monthly Parish Council meeting were proposed by Cllr. T. Harvey seconded by Cllr. S. Harvey and then signed by the Chairman Cllr. West.

06.05.20 Chairman's Report

Cllr. West welcomed everyone to the meeting and outlined the business for the evening.

07.05.20 Covid19 – to RESOLVE to note the information and on what action to take.

a) Postponement of Annual Parish Meeting until 2021

RESOLVED to postpone our Annual Parish Meeting until March 2021.

b) Annual Governance & Accountability Return dates extended by 2 months.

Noted.

c) Standing Orders to be amended to include the approval of online meetings.

The following amendments to the Parish Council standing orders have been recommended by DALC:

- A person shall notify the meeting when requesting to speak by means of either physically or electronically raising a hand.
- Voting on a question shall be by a show of hands, physically or electronically or by each councillor giving their vote verbally, one at time.
- External audit, including the annual governance statement, shall be presented to the Council for consideration and formal approval before 31 August.

RESOLVED - to amend the Standing Orders as above.

08.05.20 Report from the Clerk on on-going matters

Defibrillator – door to the external cabinet has now been. Invoice total = £30.00.

09.05.20 Village Reports:

(a) Football Field, Pavilion, Mowing

No issues to report.

i. Mowing Contract 2020/2021

Due to social distancing measures in place the Council have been unable to meet the contractor on site with a view to trial a month-long contract of the field mowing.

The Clerk has received 2 quotes from contractors with their own mowers for an ad-hoc cut in the meantime;

Company A = £120 + VAT

Company B = £115 + VAT

It was decided to go with Company B, Darren Abel. It was RESOLVED the Clerk would arrange as soon as possible. This was proposed by Cllr. West and seconded by Cllr. Bozier.

(b) Bus Stops and Bus Route

No issues to report.

(c) Website

No issues to report.

(d) Highways Report

The Clerk has received an email from a resident regarding speeding cars along Main Road which has resulted in a smashed windscreen. The Clerk informed the resident that the Council continue to send all feedback from residents to Highways (DCC) asking for a review of the village speed limit.

(e) Public Footpaths and Rights of Way

Old Road footpath – The Clerk is continuing to investigate who owns this land.

A515 Verges (between 2 roundabouts) – still waiting for vegetation to be cut back, however due to COVID-19 this is taking longer. The Clerk will continue to chase.

(f) Sudbury Park

The Clerk is still waiting to hear an update from the Prison with regards to them mowing the 3 green areas on the Park. In the meantime, the Council are happy for their mower to be used so long as the Prison provide the fuel.

(g) Parish Rooms

Fire door – still awaiting repair to ensure it opens correctly. The Clerk will continue to chase.

(h) National Trust

No update/issues reported.

(i) Sudbury Estate

No update/issues reported.

(j) Gasworks

Cllr. Harvey gave an update from the Trust.
They are continuing with their fundraising with the next event planned for the 7th June, where they are creating artisan picnics to enjoy in the comfort of residents home.

(k) Prison

No issues to report.

(l) Doveridge Scout Group

Doveridge Scout Group have requested a £150 grant. They are a brand-new group with a few children from Sudbury also attending, they hope to grow once Sudbury Primary is reopened and they can visit and advertise. They would like to buy new equipment to get them going including a storage container, camping equipment etc. It was RESOLVED to defer to the next meeting so the Clerk could find out the exact number of children that are from Sudbury.

10.05.20 Parish Council Insurance

Renewal received. Annual price = £671.60, if we enter a 3-year long term agreement (LTA) it reduces to £640.52. It was RESOLVED to renew with the 3-yr LTA. This was proposed by Cllr. T. Harvey and seconded by Cllr. S. Harvey.

11.05.20 Derbyshire Association of Local Councils Circulars

Circular 04-2020 received.

May 2020 Newsletter – received.

12.05.20 Finance

(a) Payments made

26.03.20	Ashcroft Services, defib door repair	£30.00
27.03.20	Rachel Male, Clerk Salary	£166.78
02.04.20	Rachel Male, ink	£7.99
02.04.20	2commune, website hosting	£330.00
02.04.20	DALC, Annual Subs	£169.06
01.05.20	DALC, Annual Subs	£169.06 – DOUBLE
	PAYMENT, AWAITING REFUND.	
01.05.20	Rachel Male, Clerk Salary	£174.55

The Clerk's payslip for March & April and bank statements will be signed when social distancing allows.

These payments were authorised by email with the Chair and Vice chair at the time of the payments being made.

(b) Income

30.03.20	DDDC, Reimbursable Expenditure 2019/2020	£518.00
08.04.20	HMRC, VAT Refund 2019/2020	£628.15
30.04.20	DDDC, Precept	£7178.00

(c) 2019/2020 Budget Appraisal

The budget appraisal as of 20.05.2020 was emailed prior to the meeting to all Councillors. This will be signed when social distancing allows.

13.05.20 Financial Regulations, Standing Orders and Asset Register

Standing Orders will be changed as per agenda item **07.05.20 Covid19 – to RESOLVE to note the information and on what action to take.**

No other changes required.

14.05.20 To consider Planning Applications / Decisions

Applications:

Cllr. Beeston was moved to a waiting room.

20/00343/REM PROPOSED DEVELOPMENT: Land To South Of Hallmark Tractors Site Oak Lane
Approval of reserved matters for the erection of 4no.dwellinghouses (hybrid planning permission 17/00329/FUL) (resubmission) – RESOLVED to object to this application with the following reasons. 1) The size of the buildings is out of keeping for the area 2) To help younger families/1st time buyers', smaller affordable properties would be preferred.

Decisions:

Cllr. Beeston re-joined the meeting.

T/20/00023/TCA: Sudbury Hall Main Road Sudbury, Works to 1 no. Silver Pendant, Lime tree (T1), 1 no. Beech tree, (T2) and a group of Lime trees, (T3) as outlined in supporting Arboricultural Survey. **Granted with 23/03/2020 Conditions**

15.05.20 Correspondence

Newsletters from DCC and DDDC forwarded to Councillors at the time of receiving.

16.05.20 Date of next meeting

It was RESOLVED that the next bi-monthly meeting of the Parish Council will be held on Monday 20th July 2020, in the Parish Rooms, Sudbury at 7.30pm or virtually should social distancing still be in place.

Meeting closed: 20.29