

Sudbury Annual Meeting of the Parish Council

Rachel Male, Clerk and RFO

2 The Cottages, Bakers Lane, Doveridge, Ashbourne, Derbyshire, DE6 5LA

Tel: 07976 230669 Email: sudburyparish@aol.com

Minutes of the Annual Meeting of the Parish Council held at 7.00pm, Monday 20th May 2019

Present: Cllr. West, Cllr. Harvey, Cllr. Ingram & Cllr. Allison (DDDC).

01.05.19 Election of Chair and Signing of the Declaration of Office Form

Cllr. Harvey proposed that Cllr. West be elected as Chair for the forthcoming year. Seconded by Cllr. Ingram, and with all Councillors voting in favour, Cllr. West was duly elected. Cllr. West signed the Declaration of Office form and took the Chair.

02.05.19 Apologies

There were no apologies received.

03.05.19 Election of Vice Chairman

Cllr. West proposed that Cllr. Harvey be elected as Vice Chair for the forthcoming year. Seconded by Cllr. Ingram and with all Councillors voting in favour, Cllr. Harvey was duly elected.

04.05.19 Election of Members to serve on the Parish Council Committees

There were no committees to be formed.

05.05.19 Election of Representatives on Outside Bodies

Sudbury Gasworks Restoration Trust – Cllr. Harvey

Sudbury Juniors Football Club – Cllr. Ingram

Sudbury Bowls Club – Cllr. Harvey

Parish Rooms Committee - Cllr. West

These representatives were proposed by Cllr. West and seconded by Cllr. Harvey.

06.05.19 Approval of Dates for Future Meetings

It was RESOLVED that meetings will continue to be held on the third Monday of every other month (May, July, September, November, January and March).

07.05.19 Review of Assets Held by the Parish Council

It was RESOLVED that this would be discussed in more detail at a future meeting when the Clerk has been able to put together a more comprehensive register.

08.05.19 Authorisation of Signatories

It was RESOLVED that Internet Banking would continue with the Clerk gaining authorisation from the Chair and Vice Chair prior to payments being made. Cllrs. West and Harvey would also continue to be signatories.

09.05.19 Review of Standing Orders and Financial Regulations and other Policies

Copies of the Standing Orders and Financial Regulations were handed out, it was RESOLVED that no changes were required. This was proposed Cllr. Harvey and seconded by Cllr. Ingram.

The Complaints Procedure was handed out and it was RESOLVED that no changes were necessary. This was proposed by Cllr. West and seconded by Cllr. Harvey.

The Equality and Diversity Policy will be reviewed at our next meeting (July).

It was RESOLVED that these would all be reviewed again in November 2019.

10.05.19 Appointment of Internal Auditor

It was resolved to appoint Brian Wood as our Internal Auditor for the year 2019/2020.

There being no further business the meeting closed at 7.21pm.